

Health & Safety Certification & Services Ltd

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HSE/ITSSAR National Training Provider No 3:10005

Registered in England No 06991213

Certification, Training & Consultancy Services - Industrial - Construction - Warehousing - Timber - Staff - Supervisory - Management - Policy Formulation

Hydraulic & Lorry Loader Health & Safety

TRAINING, CERTIFICATION & SERVICES



**A NATIONAL SERVICE with LOCAL TRAINERS
and INDIVIDUAL CARE**

Central Administration Office

Eldon House, 100 Princes Street, Kettering, Northamptonshire, NN16 8RR

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Lorry (Hydraulic) Loader Training & Services

Introductory Information

HSCS has over 18 years experience of offering plant operator and instructor training and associated services, under the H&S regulations and guidelines, our staff have been instrumental in developing recognised, and adopted, training programmes and manuals for managers, supervisors, operators and trainers. Our Lorry Loader instructors and trainers were at the forefront of creating and developing accreditation schemes for operators, instructors and Tutors.

We are also fully Accredited Training Provider (no 3:10005) under ITSSAR for operators instructors, and Tutors. All HSCS staff delivering loader training and associated services are fully qualified Tutors, Trainers and Instructors.

Our clients range from Multinationals to single users and each client is viewed and treated as a unique entity. We believe that each client, and site, should receive individual attention and that the services we offer should be aimed at both the legal requirements expected of the client, and the clients need for services that are pertinent and advantageous to their operation. Furthermore that these services should be flexible and available at a time to suit the clients operations and requirements, and above all be cost effective.

In addition to undertaking all lorry loader training and associated courses and services, members of the Management Team are also involved in setting accreditation standards and participate in standards forums, HSE awareness seminars, Accident Investigations and Industry specific pilot training schemes.

The content of this document is not exhaustive and we would welcome the opportunity of discussing your individual requirements with you.

Finally I would thank you for this opportunity of introducing ourselves to you, and assure you of our best attentions at all times.



John Steel (National Manager)



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Lorry Loader Based Health & Safety Training & Certification Courses

Page	Course	Duration
4	Loader Operator	1-2 Day
5	Attachments	1-2 Day
	Slings Course	1 Day
	Conversion Training	1-2 Day
6	Loader Induction	1 Day
	Manual Handling - Loader Operations Specific	1 Day
	Loader Instructor Courses	Variable
7	Bespoke Courses	To requirement
	Risk Assessing In MHE	1-2 Day
	Management & Supervisory	1 Day




Other Brochures Available Include:-




Equipment Hire	H & S In Equipment Hire, Hire Procedures, Hire Staff Induction, Electrical Testing, Manual Handling in Hire, Towers, Cartridge Guns, LPG Handling Storage & Transportation, Cabinet Heaters, Hire Plant Loading & Transporting, Load securing, MEWPs, Chainsaw, Bespoke
Timber & Woodworking	Machine Operators, H&S In Timber based Operations, Manual handling in Timber Operations, Profile Grinders, Lorry Loader Timber Operations, Timber Overhead Cranes, Materials Handling In Timber Operations, Slings, Risk Assessing Timber Based Operations, Bespoke.
Instructor & Train The Trainer	Train The Trainer, Presentation Skills, Forklift, Lorry Loader, Timber, Abrasive Wheels, Manual Handling, Instructional Techniques, Bespoke
Forklift	Operator, Attachments, Battery Care, Conversion, Instructor, Risk Assessor, Supervisory Awareness, Manual handling Specific, Induction Specific, Bespoke
Transport	Drivers Hours & Tachograph, LGV Shunting, LGV Banksman, Load Securing, Forklift, Lorry Loader, ADR, Plant Loading, Bespoke, Manual Handling Specific, Workplace Transport Risk Assessing.
Management & Supervisory	H&S Awareness, '6 Pack', H&S Committees, Managing Safely, Risk Assessing (General & Specific), Identifying Stress, Workplace Transport, Safe Systems Of Work, Policy Creation, PUWER, LOLER, DSE, Manual Handling Risk Assessing, H&S in The Workplace, Bespoke
H & S Services	Safety Audits, Policy Formulation, Design Of safe Systems Of Work, H&S Safety Manual Creation, Design & deliver Bespoke Training & Services, Expert Witness Service, Risk Assessment Services (General & Industry Specific), Portable Appliance Testing, Bespoke Services
General Plant / Equipment & Construction.	Dumper, 360, 180, Scissor Lifts, Articulated Booms, Abrasive Wheels, Mini Excavator, Towers, Ladders, Handtools, Overhead Crane, Lorry Loader, Forklift, Cartridge Fixing Guns, Ladders, Abrasive Wheels, Inductions, Tool Box Talks, Risk Assessing, Auditing, Site Safety Awareness, Controlling Contractors, Bespoke Training.
General Health & Safety	First Aid Appointed Person, Manual Handling (Standard HSE), Manual Handling (CIEH), Foundation Certificate In Health & Safety (CIEH), Combined Manual Handling & COSHH (CIEH), Workplace Stress Awareness and Avoidance, Display Screen Equipment, Safe Use Of Ladders, Stepladders & Lightweight Staging, Safe use of hand tools and powered hand tools, Electrical Safety Testing (PAT Testing), Abrasive Wheels / Appointed Persons, Access Equipment / Alloy / Steel / Towers, LGV Lifting Operations – Appointed Person / Vehicle Banksman (Reversing Operations), Slinger Banksman (Lifting Operations), Working At Heights, Slips & Trips, Vehicle Banksman (Public Access Premises), Fire Awareness, Fire Practical Application, Safe Use Of Overhead Cranes, Bespoke Courses

Lorry Loader (aka HIAB) Operator

Separate Full Brochure Available

Description	<p>HSCS can offer approved / recognised training courses (unlike forklift trucks, there are no HSE directly accredited courses) for Lorry Loader operator training and certification, Including</p> <p>Novice Operator (Little or no established prior experience of operating any type of forklift truck)</p> <p>Experienced Operator (Has had at least 6 months experience of operating a Lorry Loader, but has had no formal training.)</p> <p>1 Day Refresher / Re Certification (Due at a maximum 5 Year interval)</p> <p>1 Day Attachment Available for all Lorry Loader attachment types</p> <p>The courses are fully Certificated to the recognised and Accredited levels of skill, ability and safety in handling these versatile machines.</p>			
				
Brief Content	<p>All operator training courses are designed to train the basic skill requirements and associated job safety knowledge of basic Lorry Loader operation, This is to the nationally recognised levels of skill, ability & safety as laid down by industry accrediting bodies, and as in the PUWER and LOLER regulations as well as the MHASAWA etc. Copies of the candidate & course report and pre op check sheet are sent to our clients as a matter of course. These will carry all the information required by HSE, EHO's insurance companies etc, however, If clients wish we can send copies of all course documentation. Pass notifications are issued on completion with full certification and positive identification cards being sent once registration is complete.</p>			
	<p>Introduction & Aims Responsibility of the operator Operational Safety Code Basic Hydraulic & Electrical systems Daily Safety Checks & Maintenance Safety Devices Load Indicators Site Safety</p>	<p>Preventative Maintenance, Pre-Operational Checks Operating Safety Rules & Procedures Safe Working Loads Stability Hydraulic Controls Correct Siting of Vehicle Safe Operating Practices Lifting, Manoeuvring and Lowering Loads</p>		
Notes	<p>We ensure that all training is administered to the most cost effective outcome, if you have mixed requirements as regards experience levels etc we optimise the training time to accommodate the best possible outcome.</p>			
	<p><i>The timings above, and courses detailed, only include very basic slinging content. If an operator is utilising any slinging type operations in their normal working environment they must attend a dedicated slinging course.</i></p>			
	Loader Types Covered (Not Exclusive)		Availability	On Site
	HIAB	ATLAS	H.M.F	Examinations
	Pimespo	Boat Mounted	Tractor Mounted	Certification
	Fassi	Bonfiglioni	Palfinger	
	Attachments Covered (Not Exclusive)		Duration	Variable by course type, experience levels etc
	Standard Hook	Clamp	Log Lift	
Clam Shell	Augers	Post Handlers		
Winches	Pallet Forks	Gravity Grab	Course Style	
<p>Given the complex nature of this subject, the variation of machines, the different levels of training available, and different operating environments etc, a dedicated brochure is available, please call 01536 414966 to request this brochure.</p>				

Loader Attachments									
Description	These courses are designed to enable the safe use of Loader attachments, the enhanced versatility of Loaders fitted with the many attachments now available allows a standard Loader to be used as a totally different machine. Apart from the legal requirements for operator training, a correctly trained operator will ensure the best use and care of these attachments. This will include the correct fitting and removal, the effects of the attachment on stability as well as safe use.								
Brief Content	Operational Safety Code Effects on Stability & Rated Capacity Fitting & Removing the attachment Additional safeguards Correct use of the attachment	Correct practices with the attachment Daily Safety Checks & Maintenance Risk Assessment Practical Examinations Knowledge Examination	<table border="1"> <tr> <td>Availability</td> <td>On Site</td> </tr> <tr> <td>Examinations</td> <td>Knowledge</td> </tr> <tr> <td>Certification</td> <td>HSE Regulations</td> </tr> </table>	Availability	On Site	Examinations	Knowledge	Certification	HSE Regulations
Availability	On Site								
Examinations	Knowledge								
Certification	HSE Regulations								
Notes	In Company courses will be tailored to the working environment A Training room suitable for the number of delegates will be required. Reduced rates are available for multi-site or multi-course bookings Delegates passing the end of the course examinations receive HSE Standard certification	<table border="1"> <tr> <td>Duration</td> <td>½ - 2 Days dependant on attachment type</td> </tr> <tr> <td>Course Style</td> <td>Knowledge</td> </tr> </table>	Duration	½ - 2 Days dependant on attachment type	Course Style	Knowledge			
Duration	½ - 2 Days dependant on attachment type								
Course Style	Knowledge								
Slinger Banksman (Lifting Operations)									
Description	This course is designed to instruct candidates in the correct and safe methods of slinging loads for a range of lifting equipment and ensuring communication between banksman and lifter to LOLER & PUWER Regulations								
Brief Content	Show an understanding of their legal duties. Understand the limitations or otherwise of equipment available Accidents - causes and prevention. Slings responsibilities. Lifting Operations signals.	Hooking up procedures. Recognition, care and maintenance of equipment. Weight estimation. Practical applications of the course content.	<table border="1"> <tr> <td>Availability</td> <td>On Site</td> </tr> <tr> <td>Examinations</td> <td>Knowledge & Skills</td> </tr> <tr> <td>Certification</td> <td>HSE Regulations</td> </tr> </table>	Availability	On Site	Examinations	Knowledge & Skills	Certification	HSE Regulations
Availability	On Site								
Examinations	Knowledge & Skills								
Certification	HSE Regulations								
Notes	In Company courses will be tailored to the working environment A Training room suitable for the number of delegates will be required. Reduced rates are available for multi-site or multi-course bookings. No prior knowledge of topic required. Suitable lifting equipment will be required for on site courses	<table border="1"> <tr> <td>Duration</td> <td>1 Day</td> </tr> <tr> <td>Course Style</td> <td>Knowledge & Practical Applications</td> </tr> </table>	Duration	1 Day	Course Style	Knowledge & Practical Applications			
Duration	1 Day								
Course Style	Knowledge & Practical Applications								
Operator Conversion Courses									
Description	Once an operator has gained basic certification on a Loader type they will have a set of skills and knowledge for that loader type. If they then need to operate a different loader type they will need to undergo basic operator training on the new loader type, however many of the basic skills and knowledge sets are transferable from Loader type to Loader type. Therefore the operator only need to 'convert' the skills and knowledge from the first Loader type over to the new Loader type, thus reducing the basic operator training time.								
Brief Content	Responsibility of the operator Operational Safety Code Stability & Rated Capacity Daily Safety Checks & Maintenance Site Safety	Load handling techniques Risk Assessment Loading / Unloading Practical Examinations Knowledge Examination	<table border="1"> <tr> <td>Availability</td> <td>On Site</td> </tr> <tr> <td>Examinations</td> <td>Knowledge</td> </tr> <tr> <td>Certification</td> <td>HSE Accredited level</td> </tr> </table>	Availability	On Site	Examinations	Knowledge	Certification	HSE Accredited level
Availability	On Site								
Examinations	Knowledge								
Certification	HSE Accredited level								
Notes	In Company courses will be tailored to the working environment A Training room suitable for the number of delegates will be required. Reduced rates are available for multi-site or multi-course bookings Delegates passing the end of the course examinations receive HSE Standard certification	<table border="1"> <tr> <td>Duration</td> <td>1 or 2 Days dependant on Numbers & Loader Type</td> </tr> <tr> <td>Course Style</td> <td>Knowledge</td> </tr> </table>	Duration	1 or 2 Days dependant on Numbers & Loader Type	Course Style	Knowledge			
Duration	1 or 2 Days dependant on Numbers & Loader Type								
Course Style	Knowledge								

Bespoke Courses						
Description	<p>HSCS recognise that all Loader / materials handling operations & sites are not the same, clients do not have the same systems and approaches, the industry is wide and varied. We therefore also recognise that different clients will have different needs, we pride ourselves in offering tailor made courses that meet the legal and Health & Safety requirements <i>AND</i> a clients own systems and requirements.</p> <p>This will ensure that a company's training courses and programmes are cost effective and relevant to their needs.</p>					
Brief Content	<p>A mixture of Legal requirements the company's policies and procedures, working environment requirements.</p>		Availability	On Site		
Notes			Examinations	Knowledge / Skills as required		
Notes			Certification	Dependant on content		
Notes	<p>A Training room & practical area suitable for the service required and number of delegates will be required.</p> <p>Reduced rates are available for multi-site or multi-course bookings</p> <p>Delegates passing the end of the course examinations will receive certification appropriate to the course/s / content</p>		Duration	Variable		
Notes			Course Style	Knowledge / Skills as required		
Notes						
Risk Assessing Loader Operations						
Description	<p>This course is designed predominantly for delivery on site. The risk assessment of lorry loader handling environments covers a wide and varied number of topics which need to be applied at varying levels throughout the organisation. This risk assessment course will cover all relevant areas for risk assessing and will also include undertaking an actual risk assessment exercise.</p>					
Brief Content	<p>Risk Assessment & HSE Risk Assessing Basic Skills The Health & Safety at Work Act 1974. The Management of the Health & Safety at Work Regulations 1999. The Workplace (Health, Safety & Welfare) Regulations 1992 Workplace Transport & systems</p> <p>Information Sources The Lifting Operations & Lifting Equipment Regulations 1998. The Provision & Use of Work Equipment Regulations 1998. Practical Risk Assessment Risk Assessment reporting & documentation.</p>		Availability	On Site		
Notes	<p>A Training room & practical area suitable for the service required and number of delegates will be required.</p> <p>Reduced rates are available for multi-site or multi-course bookings</p> <p>Delegates passing the end of the course examinations will receive specific risk assessment certification.</p>		Examinations	Knowledge		
Notes			Certification	HSE Standard Certification		
Notes			Duration	1 Day		
Notes			Course Style	Knowledge		
Supervisor H&S Awareness in Loader Operations						
Description	<p>Designed for first level supervisory staff such as Shift / Team Leaders, Yard Supervisors, leading hands etc, this course addresses the immediate day to day H&S issues surrounding the general operation of lorry loaders. The course outlines first level responsibilities and duties within the H&S legislative framework.</p>					
Brief Content	<p>The Health & Safety at Work Act 1974. The Management of the Health & Safety at Work Regulations 1999. The Workplace (Health, Safety & Welfare) Regulations 1992.</p> <p>The Lifting Operations & Lifting Equipment Regulations 1998. The Provision & Use of Work Equipment Regulations 1998. Written Assessment.</p>		Availability	On Site		
Notes	<p>In Company courses will be tailored to the working environment</p> <p>A Training room suitable for the number of delegates will be required.</p> <p>Reduced rates are available for multi-site or multi-course bookings</p> <p>Delegates passing the end of the course examinations receive HSE Accredited certification</p>		Examinations	Knowledge		
Notes			Certification	HSE Accredited level		
Notes			Duration	1 Day		
Notes			Course Style	Knowledge		